



# Camp Sawtooth WINTER Check list

In order to insure the camp is clean, safe and in good working order, it is necessary to check the facilities upon arrival. Report any problems to the Camp Representative or Camp Director(s) and make note on the check list below. It is also your responsibility to leave the camp facilities in the same, if not better, clean, orderly condition as when you arrived utilizing the below check list.

**Name of Group Reserving Camp** \_\_\_\_\_

**Reservation Date** \_\_\_\_\_

Answer Yes or No to the following conditions upon Arrival and upon Departure. If No, please write detailed information on back of page.

**Arrival**

**Departure**

- |       |       |   |
|-------|-------|---|
| _____ | _____ | Exterior of all buildings is secure.                                |
| _____ | _____ | Windows and doors of all buildings are locked.                      |
| _____ | _____ | No fallen trees or snow have caused structural damage to buildings. |
| _____ | _____ | There are no broken doors or windows.                               |
| _____ | _____ | All electric heaters, baseboard heaters and wall heaters are off.   |
| _____ | _____ | All lights and circuit breakers are off. Check all buildings.       |
| _____ | _____ | All cabins have been swept.   |
| _____ | _____ | Each cabin (9) has a broom, dust pan and lined waste basket.        |
| _____ | _____ | Hawley Lodge has been swept, mopped and vacuumed.                   |
| _____ | _____ | All trash has been packed and ready to remove from camp.            |
| _____ | _____ | All trash cans have clean liners.                                   |
| _____ | _____ | Kitchen has been swept and mopped.                                  |
| _____ | _____ | Kitchen appliances have been cleaned. Microwave, ovens, stove, etc. |
| _____ | _____ | The freezer and refrigerator are clean and emptied.                 |
| _____ | _____ | Kitchen counter tops are cleaned.                                   |
| _____ | _____ | Dinnerware, glasses, pots, pans and utensils clean and put away.    |
| _____ | _____ | Turner's Rest has been swept and vacuumed.                          |
| _____ | _____ | Greeling Hall has been vacuumed.                                    |

**Upon completion return this check list, the Winter Use Report Form and payment to:**

**Camp Sawtooth  
PO Box 101  
Nampa, ID 83653  
(208) 899-2073**